Privacy Policy

About Us

We run a number of companies, all of whose primary business is the rental of property to occupiers. We understand that your privacy is important to you and that you care about how your personal data is used. We respect and value the privacy of all our customers, this Privacy Policy document contains the type of information that is collected and recorded and how we use it.

This Privacy Policy applies only to our online activities and is valid for visitors to our website with regards to the information that they shared and/or collect at https://www.gainsboroughproperty.co.uk/. This policy is not applicable to any information collected offline or via channels other than this website.

If you have additional questions or require more information about our Privacy Policies, do not hesitate to contact us at <u>enquiries@gainsboroughproperty.co.uk</u>. Company specific Privacy Policies can be obtained for the below on request:

- Gainsborough Business Space Limited
- Hilton Industrial Estate Limited
- Gainsborough Development
- Gainsborough Leisure Limited

Consent

By using our website, you hereby consent to our Privacy Policy and agree to its terms.

Information we collect

The personal information that you are asked to provide, may include some or all of the following depending on your relationship with us:

- Name
- Address
- Email address
- Telephone Number
- Business Name
- Job Title

If you contact us directly, we may receive additional information about you such as your name, email address, phone number, the contents of the message and/or attachments you may send us, and any other information you may choose to provide.

How we use your information

We use the information we collect in various ways, including to:

- Supply our services to you.
- Provide, operate, and maintain our website
- Improve, personalize, and expand our website
- Communicate with you, including for customer service, to provide you with updates and other information relating to the website, and for marketing and promotional purposes
- Send you emails
- Find and prevent fraud

Cookies

Like any other website, we use 'cookies'. These cookies are used to store information including visitors' preferences, and the pages on the website that the visitor accessed or visited. The information is used to optimize the users' experience by customizing our web page content based on visitors' browser type and/or other information.

Third Party Privacy Policies

Our Privacy Policy does not apply to any other websites or advertisers.

GDPR Data Protection Rights

We would like to make sure you are fully aware of all of your data protection rights. Every user is entitled to the following:

The right to access – You have the right to request copies of your personal data in writing There is no charge for this service.

The right to rectification – You have the right to request that we correct any information you believe is inaccurate. You also have the right to request that we complete the information you believe is incomplete.

The right to be forgotten – You have the right to request that we erase your personal data, under certain conditions.

The right to restrict processing – You have the right to request that we restrict the processing of your personal data, under certain conditions.

The right to object to processing – You have the right to object to our processing of your personal data, under certain conditions.

The right to data portability – You have the right to request that we transfer the data that we have collected to another organization, or directly to you, under certain conditions.

If you make a request, we have one month to respond to you. If you would like to exercise any of these rights, please contact us.

Children's Information

Another part of our priority is adding protection for children while using the internet. We encourage parents and guardians to observe, participate in, and/or monitor and guide their online activity.

We never knowingly collect any Personal Identifiable Information from children under the age of 13. If you think that your child provided this kind of information on our website, we strongly encourage you to contact us immediately and we will do our best efforts to promptly remove such information from our records.